



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

Executive Registry

84- 9290/4

AH. COMPT 84-925

M-85-4

10:00 A.M.  
October 4, 1984

MEMORANDUM FOR HEADS OF DESIGNATED EXECUTIVE DEPARTMENTS AND  
AGENCIES

FROM: David A. Stockman *DAS*  
Director

SUBJECT: Agency Operations During the Lapse of  
Appropriations

In the absence of reasonable certainty that a Continuing Resolution will be enacted during the course of the day, agencies are hereby instructed to initiate shutdown activities, effective immediately. Per the terms of prior instructions, non-excepted personnel should complete the orderly phasedown of their activities (e.g. securing desks and files, cancellation of meetings, etc.) within the prescribed 3-hour period.

In order to deal with all outstanding questions and problems, a meeting has been scheduled at the Federal Home Loan Bank Board Amphitheatre, 1700 G Street, N. W. at 10:30 A.M. Senior agency officials at the General Counsel/Assistant Secretary for Management level are asked to attend.

Agencies will be given instructions as to when non-excepted personnel are to report for duty, and notice of these instructions will be communicated to the media and through all available sources.

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84 - 9290/3

**SECRET**  
OFFICE OF THE COMPTROLLER

ATT. COMPT 84-925  
ER 84-9290+1

4 OCT 1984

NOTE FOR: Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and  
Technology  
Administrative Officer, DCI Area

SUBJECT: FY 1985 Continuing Resolution

The attached cable provides guidance to the field for the conduct of operations during the present 1985 funding hiatus. Similar guidelines should be followed for the conduct of Headquarters activities. Consistent with our current plan, we will reassess the funding situation on Tuesday, 9 October and take whatever further action is appropriate at that time.

[Redacted Signature]  
Daniel A. Childs, Jr.  
Comptroller

Attachment: a/s

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# EXECUTIVE SECRETARIAT ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		V		
4	D/ICS	X			
5	DDI		X		
6	DDA		V		
7	DDO		X		
8	DDS&T		V		
9	Chm/NIC				
10	GC		V		
11	IG				
12	Compt	X			
13	D/Pers				
14	D/OLL		X		
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Remarks

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EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

Executive Registry

84 - 9290/2

M-85-3

October 3, 1984

MEMORANDUM FOR HEADS OF DESIGNATED EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: Donald Moran  
Executive Associate Director

SUBJECT: Agency Operations During the Lapse of Appropriations

1. Yesterday's progress in the Senate toward passage of a Continuing Resolution makes it likely, but by no means certain, that the Senate will complete a Continuing Resolution bill during the course of the day. Nonetheless, prudent action on your part requires active contingency planning and full preparedness to implement agency shutdown plans, perhaps as early as tomorrow. This is made necessary by the following:

- o The expiration of funding that will occur as of midnight this evening;
- o The possibility that Senate action may not be completed until much later in the day, perhaps even this evening or even later;
- o The fact that serious policy differences are likely to remain between the House and Senate Continuing Resolution bills; and
- o The fact that the conference bill may in the end be unacceptable to the President.

2. With regard to the latter point, you should be aware of the fact that the House Continuing Resolution bill, in its present form, contains levels of spending and spending authorizations unacceptable to the Administration, as well as additional provisions extraneous to an appropriations bill that are similarly unacceptable.

3. Developments will doubtless occur at a rapid pace during the course of the day. Accordingly, do not hesitate to contact the Budget Examiner for your agency and/or the OMB Counsel assigned to your agency if and as questions arise. In addition, please be prepared, on short notice, to send agency representatives at the General Counsel/Assistant Secretary for Management level, to a meeting likely to be called early tomorrow for the purpose of discussing developments, facilitating coordinated planning and receiving instructions regarding appropriations hiatus matters.

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28 SEP 1984

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Administrative Officer, DCI Area

FROM: Daniel A. Childs, Jr.  
Comptroller

SUBJECT: Appropriations for 1985

REFERENCE: OMB Memorandum M-84-14, dated September 26, 1984,  
"Agency Operations in Absence of Appropriations"

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1. Congress has not completed action on legislation authorizing the obligation and expenditure of funds for Fiscal Year 1985. We have been advised by the Office of Management and Budget that all Agency activities are to continue as normal, and that the employees are to report to work on Monday, 1 October, at which time a further assessment will be made on the prospects for enactment of appropriate legislation.

2. We fully expect legislation will be enacted by Monday. Therefore, no action should be taken to disrupt or delay planned activities due to a possible funding hiatus. I will keep you informed as more information becomes available.

STAT

Daniel A. Childs, Jr.

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OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

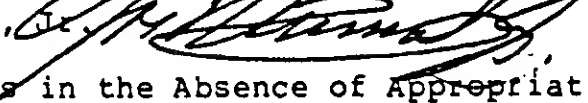
Executive Registry

84- 9290/1

September 27, 1984

M-84-15

MEMORANDUM FOR HEADS OF DESIGNATED EXECUTIVE DEPARTMENTS  
AND AGENCIES

FROM: Joseph R. Wright, Jr.   
SUBJECT: Agency Operations in the Absence of Appropriations

This is to advise that a meeting will be held, at General Counsel/Assistant Secretary level, to discuss contingency planning in the event that an acceptable Continuing Resolution has not been enacted on Monday, October 1.

The meeting will take place on Friday, September 28 at 1:30 P.M. in the Indian Treaty Room, Room 474 of the Old Executive Office Building. The names of persons attending the meeting should be called in to 395-5600 so that clearance can be obtained.

Developments with regard to the Continuing Resolution have been and doubtless will continue to change. Persons at your agency with operational or legal responsibility for appropriations hiatus policies are, therefor, strongly urged to remain in touch with the OMB Budget Examiner for your agency and/or your agency's attorney contact in the OMB General Counsel's office at (395-5600; 395-4852).

If for any reason attendance will not be possible at tomorrow's contingency planning meeting by senior agency officials, please immediately notify the OMB Budget Examiner of that fact.

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EXECUTIVE SECRETARIAT  
ROUTING SLIP

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9	Chm/NIC		X		
10	GC				
11	IG		X		
12	Compt				
13	D/Pers	X			
14	D/OLL				
15	D/PAO		X		
16	SA/IA				
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Remarks

Executive Secretary



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